



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, September 20, 2022 ♦ 7:00 pm
Boardroom**

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,
Mark Watson, Halaena Buenviaje (Student Trustee)

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Vice Chair Luciani.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Item 5.5 was removed as it was received in June 2022.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the September 20, 2022 meeting, as amended.

Carried

1.4 Declaration of Interest - Nil

1.5 Approval of Committee of the Whole Meeting Minutes – June 21, 2022

Moved by: Dan Dignard

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the June 21, 2022 meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations - Nil

3. Delegations – Nil



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4. Consent Agenda

4.1 Unapproved Minutes from the Mental Health Steering Committee Meeting – March 8, 2022

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Mental Health Steering Committee Meeting of March 8, 2022.

Carried

4.2 Unapproved Minutes from the Regional Catholic Parent Involvement Committee Meeting – May 25, 2022

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Regional Catholic Parent Involvement Committee Meeting of May 25, 2022.

Carried

5. Committee and Staff Reports

5.1 Summary of 2021-22 Reports to Board

Director McDonald presented a summary of the reports and presentations that were made to the Board during the 2021-22 school year.

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the 2021-22 Reports to Board Summary to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.2 Summer Programs Update

Superintendent Temple shared an overview of programs offered during the summer. It was noted that to help students remain engaged during a school closure period, several summer school programming opportunities were made available during the summer of 2022. A summary of programs offered was shared including but not limited to Camp Blast, Emergent Readers, LLI Readers, Focus on Youth and After Schools Skills Development. Superintendent Temple also highlighted the commitment of Child and Youth Workers to working throughout the summer to provide additional support to students.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole refers the Summer Programs Update Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



5.3 Board Improvement Plan 2022-23

Superintendent Temple shared a folder of materials, including the School Improvement Plan template and guiding documents, that were distributed to administrators and highlighted the Equity Plan. An outline of the creation of the material was shared. It was noted that the Improvement Plan for Student Achievement (BIPSA) stems from, aligns with, and is an extension of the Board's Multi-Year Strategic Plan.

Moved by: Dan Dignard

Seconded by: Bill Chopp

That the Committee of the Whole refers the Board Improvement Plan for 2022-23 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.4 Religion and Family Life Programming

Superintendent Temple reviewed the programming across the province and noted that the board's programming is also outlined by the Institute of Catholic Education and the Assembly of Catholic Bishops. A synopsis of resources used to foster welcoming, nurturing, and inclusive environments where all students can learn and grow in their faith was shared. Superintendent Temple also noted the focus of both programs is learning about our faith and family life through social justice action; life and dignity of the human person, equity; and most importantly, loving one another as God loves us.

Moved by:

Seconded by:

That the Committee of the Whole refers the Religion and Family Life Programming to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.5 Student Support Services and Mental Health and Addictions Strategy Annual Report 2021-22

Please refer to Item 1.3 for the disposition of this item.

5.6 Contract Summary (Q3/Q4 2022)

Superintendent Keys shared a summary of contracts awarded by the Board from March 1, 2022 to August 31, 2022.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Contract Summary (Q2/Q3 2022) report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



5.7 Student Climate Survey

Director McDonald presented the Student Climate Survey which all school boards are required by the Ministry of Education to administer at least every two years. The purpose of the survey is to assess perceptions of safety, students' school experiences, and effectiveness of programming. The survey was administered from May 19 to June 24, 2022, to students in Grades 4-12 with a total of 4620 students completing the survey. A report will be brought forward with the results.

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Student Climate Survey Report.

Carried

6. Information and Correspondence

6.1 Start-Up Enrolment and School Organization Update

Superintendent Greco shared an update on school enrolment. The board is in compliance as of September 13, 2021. It was noted that 91% of classes are under 20 students per class with an average of 24.2 students per junior/intermediate class and 23 students per kindergarten class.

6.2 Transportation Update

Superintendent Keys provided an update on the current transportation status. There are currently seven open routes defined as a route with no permanent driver however they are being covered by supply drivers at this time. We are not anticipating any cancellations in the near future.

Moved by: Cliff Casey

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

Carried

7. Trustee Inquiries

Trustee Dignard requested an update on how the board is alleviating the supply shortage.

Superintendent Greco advised that there is currently a central posting for uncertified teachers and emergency instructors.

8. Business In-Camera

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried



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9. Report on the In-Camera Session

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the September 20, 2022 meeting.

Carried

Next meeting: Tuesday, October 18, 2022, 7:00 p.m. – Boardroom